



Facility

Name: *Santa Fe Boys & Girls Club - Valle Vista* License Number: *153866*
 Address: *08 Los Lunas, Santa Fe, NM 87508*
 Phone: *5052040303* Fax: E-mail:

License Information

Type: *2 Star Child Care Center* Status: *Licensed* Issue Date: *02/02/2018* Expiration Date: *02/01/2019*

Capacity

Over Age 2: *52* Under Age 2: *0* Night Care: *0* Playground: *52*
 Square Footage: *0*

Census

Over 2: *15* Under 2: *0*

Classrooms

Number of Classrooms: *3*

Days and Hours of Operation - Morning

Monday <i>7:30 AM - 5:30 PM</i>	Tuesday <i>7:30 AM - 5:30 PM</i>	Wednesday <i>7:30 AM - 5:30 PM</i>	Thursday <i>7:30 AM - 5:30 PM</i>	Friday <i>7:30 AM - 5:30 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Days and Hours of Operation - Afternoon

Monday <i>Closed</i>	Tuesday <i>Closed</i>	Wednesday <i>Closed</i>	Thursday <i>Closed</i>	Friday <i>Closed</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *06/21/2018* Time In: *11:00 AM* Time Out: *12:30 PM* Purpose: *Semi-Annual*

Licensure

- 8.16.2.40 A Licensing Requirements *Compliance*
- 8.16.2.40 B Capacity of a Program *Compliance*
- 8.16.2.40 C,D Incident Reporting Requirements *Compliance*

Administrative Requirements

- | | |
|--|-----------------------|
| 8.16.2.41 A Administrative Records | Compliance |
| 8.16.2.41 B Mission, Philosophy and Curriculum Statement | Compliance |
| 8.16.2.41 C Parent Handbook | Compliance |
| 8.16.2.41 D Children's Records | Non-compliance |

Of the 5 children's records reviewed, 1 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.41 form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The program will review all children's records to ensure contact information for a physician or medical center is on file.

Regulation: 8.16.2.41.D.2.b.

Date to be Completed: 07/21/2018

- | | |
|--------------------------------|------------|
| 8.16.2.41 E Personnel Records | Compliance |
| 8.16.2.41 F Personnel Handbook | Compliance |

Personnel & Staffing

- | | |
|---|-----------------------|
| 8.16.2.42 A Personnel and Staffing Requirements | Compliance |
| 8.16.2.42 B Staff Qualifications | Compliance |
| 8.16.2.42 C Training | Non-compliance |

Current educators did not complete the Health and Safety Training, First Aid and cardiopulmonary resuscitation (CPR) certification training within three (3) months of their date of hire.

Corrective Action Plan

All educators, regardless of the number of hours per week, will complete the above listed training.

Regulation: 8.16.2.42.C.2.

Date to be Completed: 07/21/2018

Services & Care of Children

- | | |
|---|------------|
| 8.16.2.43 A Guidance | Compliance |
| 8.16.2.43 B Physical Environment | Compliance |
| 8.16.2.43 C Social-Emotional Responsive Environment | Compliance |
| 8.16.2.43 D Equipment and Program | Compliance |
| 8.16.2.43 E Additional Requirements for Children with Special Needs | Compliance |

Services & Care of Children *(continued)*

8.16.2.43 F Outdoor Play Areas	Compliance
8.16.2.43 G Swimming, Wading and Water	Not Inspected
8.16.2.43 H Field Trips	Not Inspected

Food Service

8.16.2.44 B Meals and Snacks	Compliance
8.16.2.44 C Kitchens	Compliance

Health & Safety Requirements

8.16.2.45 A Hygiene	Compliance
8.16.2.45 B First Aid Requirements	Compliance
8.16.2.45 C Medication	Compliance
8.16.2.45 D Illnesses	Compliance
8.16.2.46 A-H Transportation Requirements	Not Inspected

Buildings, Grounds & Safety

8.16.2.47 A Housekeeping	Non-compliance
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The premises, equipment are not in good repair as evidenced by the floor tiles and the playground equipment are in need of repair.

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the premises will be established.

Regulation: 8.16.2.47.A.1.

Date to be Completed: 07/21/2018

8.16.2.47 B Pest Control	Compliance
8.16.2.47 C Mechanical Systems	Compliance
8.16.2.47 D Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.47 E Exits and Windows	Compliance
8.16.2.47 F Toilet and Bathing Facilities:	Compliance
8.16.2.47 G Safety Compliance:	Compliance
8.16.2.47 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
8.16.2.47 I Pets	N/A

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Dion Ortega*



Facility Representative: *Jeremy Perea*